



Dominion Road School Hall Hire Contract - Casual

Tax Invoice
GST No. 52-102-979

Date: _____

Parties: **Dominion Road School**
14 Quest Tce, Mt Roskill
Phone: 621 0155
email: office@dominionrd.school.nz

Hirer: Name of Organisation/Person: _____

Name of Person responsible: _____

Address: _____

Telephone No: _____

Mobile No: _____

hiring

This should be the number the hirer can be contacted on during the period of hall

Occasion: _____

Schedule of Principle Terms

1. Facility: Hall, Kitchen, Toilets, Stage.
2. Rental: \$50 per hour (incl GST)
3. Bond: \$500 (incl GST)
4. Commencement Date: _____
5. Total number of hours of use: _____
6. Hours of use: From _____ am/pm To _____ am/pm



I have read and agree to the terms and conditions of the Dominion Road School Hall Hire Contract.

Deposit to be paid at the time of booking. Payments to be made by: online / cash (**please circle appropriate method of payment**)

Bank account details ASB 12 3033 0353 965 01 - Ref: Hirers Name

Signed by or on behalf of the hirer: _____

Signed on behalf of Dominion Road School _____

For office use only

Bond Received	\$	(CASH / EFTPOS / CHEQUE)

Deposit received for hall hire:	\$	

Hours of hire: _____ x \$50/hr	\$	

Total	\$	
	=====	

Bond refunded (FULL / PART)	\$	(CASH / EFTPOS / CHEQUE)

Received Bond(Hirer toSign): _____		
Actioned by(Office Staff): _____		
Date: _____		

COMMENTS: